

To all Members of the Council

6 May 2022

You are hereby summoned to attend the **Annual Council Meeting of Rother District Council** to be held at the **Town Hall, Bexhill** on Monday 16 May 2022 at 6.30 pm when it is proposed to transact the business stated below.

1. The Chairman (Councillor Brian Drayson) to take the Chair.
2. To receive apologies for absence.
3. The Chairman to announce first business to be the election of Chairman of the Council for the ensuing year.
A Councillor to move that Councillor Kathy Harmer be elected as Chairman of the Council. To be seconded. The Chairman to ask if there are any other nominations. If there is more than one nomination there will be a ballot in accordance with Council Procedure Rule 17.4.
4. If there is only one nomination, the Chairman to put that nomination to the meeting and subsequently to declare the Councillor elected.
5. The retiring Chairman and the elected Chairman to retire to the Chairman's Room.
6. The elected Chairman to take the Chair and the retiring Chairman to take the seat reserved for him.
7. The Chairman to read and sign the Declaration of Acceptance of Office.
8. The Chairman to thank the Council for her election.
9. The Chairman to seek nominations for the appointment of Vice-Chairman of the Council.
A Councillor to move that Councillor Andrew Mier be appointed Vice-Chairman of the Council. To be seconded. The Chairman to ask if there are any other nominations. If there is more than one nomination there will be a ballot in accordance with Council Procedure Rule 17.4.
10. If there is only one nomination, the Chairman to put that nomination to the meeting and subsequently to declare the Councillor appointed.
11. The Chairman to invest the Vice-Chairman with the Badge of Office.
12. The Vice-Chairman to take the seat on the right of the Chairman.
13. The Vice-Chairman to read and sign the Declaration of Acceptance of Office.

14. The Vice-Chairman to thank the Council for his appointment.
15. To approve as a correct record and to authorise the Chairman to sign the Minutes of the Council meetings held on 21 February and 7 March 2022.
16. To receive the Chairman's communications.
17. The following vote of thanks to the retiring Chairman for past services to be moved and seconded:
 "That the Council record its gratitude to Councillor Brian Drayson for his conscientious and impartial discharge of the duties of the Chairman during his term of office."
18. The Chairman to put the motion to the Council for approval.
19. The retiring Chairman to reply to the vote of thanks.
20. The Chairman to confirm that, in accordance with the current Executive Arrangements Councillor Oliver has been appointed Leader of the Council until May 2023.
21. The Leader of the Council to confirm that Councillor Prochak, MBE, has been appointed as the Deputy Leader of the Council.
22. The Leader of the Council to confirm that Cabinet will comprise the Leader and the following eight other Members with the following portfolios:

Councillors	Portfolios and Spokespersons
Oliver (Leader)	Strategy
Prochak, MBE (Deputy Leader)	Environment and Place and Member Training Champion
Bayliss	Economic Development and Regeneration
Byrne	Housing and Homes
Dixon	Transformation, Procurement and Social Value
Field	Environmental Management
Jeeawon	Finance and Performance Management
Timpe	Communities, Culture and Tourism
Vine-Hall	Strategic Planning

(Note: In accordance with Article 7 of the Constitution, the Cabinet will consist of the Leader together with at least two, but not more than ten, Councillors appointed by the Leader).

23. The Leader of the Council to confirm that Councillors Prochak, MBE and Field have been appointed as the Council's representatives on the Joint Waste and Recycling Committee with Councillors Bayliss and Byrne as substitutes.

24. The Leader of the Council to confirm that Councillors Clark, Coleman, Madeley and Thomas have been re-appointed as Cabinet Spokespersons / Member Champions on Older Persons, Young Persons / Child Poverty, Well-Being, Equality and Inclusiveness and Promoting Liveable Neighbourhoods (Cycling/ walking) respectively.
25. The Leader of the Council to confirm that Councillors Bayliss, Curtis, Jeeawon, Mier, Oliver and Vine-Hall have been appointed as Members of the Property Investment Panel.
26. To consider and approve as detailed in Appendix 1: (Pages 1 - 4)
 - the committees to be established for the municipal year;
 - the size and terms of reference for those committees;
 - the allocation of seats to political groups in accordance with the political balance rules or as otherwise determined by the Council; and
 - the nominations of Group Leaders as to the Councillors to serve on each committee.
27. Disclosure of Interest

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question.
28. To receive the report of the Cabinet on matters for determination by full Council at its meetings held on 28 March and 9 May 2022, if any, as under: (Pages 5 - 8)

28 March 2022

- Community Infrastructure Levy Governance Arrangement and Funding Decision Protocol (CB21/95)

9 May 2022

- Review of the Constitution – Reference from the Overview and Scrutiny Committee (CB21/103)
- Member Training and Development Strategy (CB21/104)

29. To receive the report of the Head of Paid Service, in accordance with paragraph 17a of the Overview and Scrutiny Procedure Rules and paragraph 4 of the Budget and Policy Framework Procedure Rules, that there were no decisions taken as matters or urgency at the Cabinet meetings held on 28 March and 9 May 2022.
30. To receive the report of the Licensing and General Purposes Committee on the following matter for determination by the full Council considered at its meeting held on 17 January 2022, as under: (Pages 9 - 38)
 - Gambling Act 2005 - Statement of Principles (AS21/12)

31. To receive the report of the Chief Executive on the Appointment of Representatives to Outside Bodies. (Pages 39 - 48)
32. To receive the Annual Report of the Member Development Task Group. (Pages 49 - 54)
33. To receive the Annual Report of the Overview and Scrutiny Committee submitted in accord with Article 6 of the Constitution. (Pages 55 - 66)
34. In accordance with Council Procedure Rule 12 consideration be given to the following Motion to Council submitted by Councillor Oliver: (Pages 67 - 68)
"This Council would like to have the flexibility to hold decision-making virtual, hybrid and in-person meetings to suit the local context and needs of residents and Councillors.

This Council resolves to:

- Write to the Department of Levelling Up, Housing and Communities (DLUHC) urging a permanent amendment to the meeting rules set out in the Local Government Act 1972 be enabling local authorities to hold decision-making virtual, hybrid or physical meetings;
- Write to our local Members of Parliament to ask for support for this flexible approach to council meetings; and
- Continue to explore the use of technology to develop online meetings to attract a wider audience once our request has been successful."



Malcolm Johnston
Chief Executive

Town Hall
Bexhill-on-Sea
East Sussex, TN39 3JX

PROCEDURE FOR FIRST MEETINGS OF COMMITTEES

For details of the Council, it's elected representatives and meetings
visit the Rother District Council Website www.rother.gov.uk

At the conclusion of the Annual Meeting of Council, the first meetings of the Council's Committees will be held, the sole business of which will be to elect their Chairs and Vice-Chairs.

Election of Chairs and Vice-Chairs

The procedure adopted by the Council is as follows:

- a. The Meetings of the Committees will follow immediately on the close of the Annual Meeting in the following sequence:

Audit and Standards Committee
Licensing and General Purposes Committee
Overview and Scrutiny Committee
Planning Committee

- b. It will not be necessary for Members to leave the Chamber when meetings take place of Committees of which they are not members. Voting will be limited to Committee Members only. The composition of each Committee to be appointed is identified in Appendix 1 to the Council Agenda. Voting will be in accordance with Council Procedure Rule 17.4.
- c. Voting slips (appropriately coloured) will be circulated to those Members of the Committee present.
- d. The Chief Executive will seek nominations for the election of Chair for each Committee. When the ballot for the election of Chair is concluded the new Chair of the Committee will proceed to seek nominations for the election of Vice-Chair.
- e. If a Committee is unable to elect its Chair or Vice-Chair, the Annual Meeting shall be resumed in order that such appointment(s) may be determined by full Council.